

Inhaltsverzeichnis

Tenses

- Simple present 7
- Present progressive 9
- Simple past 11
- Present perfect 13
- Past perfect 15
- Present perfect progressive 17
- Past perfect progressive 19
- Future tenses 21

Parts of Speech

- Adjectives and adverbs 23
- Comparison of adjectives and adverbs 25
- Pronouns 27
- Relative clauses – who, which, that, whose, whom 29
- If-clauses type I 31
- If-clauses type II 33
- If-clauses type III 35
- Active and passive in the simple present 37
- Active and passive in the simple past 39

- Active and passive in the present perfect 41
- Active and passive in the past perfect 43
- Gerund as a subject and as an object 45
- Gerund or to-infinitive 47
- Modal auxiliaries 49
- Modal substitutes 51
- Reported speech – the introductory sentence 53
- Reported speech – backshift of tenses 55
- Reported speech – adjusting pronouns 57
- Reported speech – adjusting place and time 59
- Word order – positive and negative sentences 61
- Word order – questions 63
- Word order – adverbs 65
- Word order – subordinate sentences 67

Inhaltsverzeichnis

Reading

- Pre-reading activities 69
- Skimming and scanning 71
- Intensive reading 73

Writing

- Writing plan 75
- Sentence starters 77
- Connectives 79
- Writing an application letter 81
- Writing an email 83
- Writing an argumentative text 85
- Writing an article 87
- Writing instructions 89
- Writing a summary 91
- Writing a story 93
- Writing a curriculum vitae 95
- Describing a picture 97
- Analysing charts 99
- Giving feedback 101
- Making a speech 103
- Writing a review 105

Vocabulary

- Methods for revising vocabulary 107
- Understanding in context 109

Die Benutzerhinweise zum Download des Zusatzmaterials und den entsprechenden Zusatzcode finden Sie auf der letzten Karte.

EXPLANATION: PRESENT PROGRESSIVE

TENSES

Wann wird das **present progressive** (auch **present continuous**) verwendet?

- Wenn man von einem **Ereignis** berichtet, das **in diesem Moment** stattfindet und ggf. über einen **bestimmten Zeitraum andauert**.
- Wenn eine **Handlung** nur **vorübergehend** stattfindet.

Das present progressive bildet man wie folgt:



Beispiele: *Greg is telling Tom his idea.* / *They are thinking about a solution.*

Verneinungen werden mit **am/are/is + not + ing form** gebildet.

Fragen werden mit **am/are/is + ing form** gebildet.

Beispiele: *Tom isn't looking happy.* / *Are Greg and Tom thinking about a solution?*

Signalwörter:

now, at the moment, Look!, Listen!, right now

PRESENT PROGRESSIVE

TENSES

1. Answer the questions. Write the answers into your exercise book.

- a) When do you use the present progressive?
- b) How are negative sentences and questions formed in the present progressive?
- c) Name the signal words for the present progressive.

2. Copy the text below into your exercise book.

Fill in the gaps. Use the present progressive.

not look smile get think make

Tom's bike is broken, so the boys don't know how to get to school. At the moment Greg _____ about solutions for their problem. Tom _____ happy right now, but Greg _____ an idea. He says, "Listen! I _____ you the offer that we take my brother's scooters. He has got three of them." Tom _____ now and says, "That is a great idea!"

3. Pick a funny photo from your cell phone. What are the people doing, and what aren't they doing at the moment in the picture? Write down ten sentences. Use the present progressive.

EXPLANATION: PRONOUNS

PARTS OF SPEECH

Im Englischen gibt es **drei Arten von pronouns** (Pronomen):

1. possessive pronouns, 2. reflexive pronouns, 3. reciprocal pronouns

Possessive pronouns geben an, wem etwas gehört. Es gibt zwei Arten:

Possessive determiners stehen **vor dem Nomen**. Beispiel: *It's her bag.*

Possessive pronouns **ersetzen ein Nomen**. Beispiel: *Theirs is so much bigger.*

Reflexive pronouns werden verwendet, wenn man ausdrücken möchte, was jemand oder etwas **selbst macht**. Sie stehen als **Objekte** in einem Satz und **beziehen** sich auf das **Subjekt**. Beispiel: *She has cut herself.*

Reciprocal pronouns werden verwendet, wenn eine **Handlung** zwischen **zwei oder mehreren Personen** stattfindet. Beispiel: *We talk to each other every day.*

Die **reciprocal pronouns** sind **each other** und **one another**. Sie haben die **gleiche Bedeutung**.

personal pronoun	possessive determiner	possessive pronoun	reflexive pronoun
I	my	mine	myself
you	your	yours	yourself
he	his	his	himself
she	her	hers	herself
it	its	its	itself
we	our	ours	ourselves
you	your	yours	yourselves
they	their	theirs	themselves

PRONOUNS

PARTS OF SPEECH

1. Copy the sentences below into your exercise book.

Fill in the missing pronouns (possessive, reflexive, reciprocal).

- 1) Are those _____ (deine) socks? Yes, those are _____ (meine).
- 2) They help _____ (sich selbst) by looking for solutions on the internet.
- 3) Tom and his sister help _____ with the homework.
- 4) Tom's sister cut _____ in the finger.
- 5) Are these _____ (ihre) pencils? No, those are _____ (seine).
- 6) Greg and Tom have known _____ for eight years now.

2. Translate the sentences and write them into your exercise book.

- 1) Wir schauen uns selbst im Spiegel an.
- 2) Wir schauen uns gegenseitig im Spiegel an.
- 3) Wo hat sie ihre Schuhe gekauft?
- 4) Sie können den Kuchen selbst backen.
- 5) Das ist deren Katze.
- 6) Die Schuhe dahinten gehören meiner Schwester. Es sind ihre.
- 7) Ich habe die Landkarte falsch gehalten und mich selbst verwirrt.

EXPLANATION: INTENSIVE READING

READING

Beim **intensive reading** liegt das Ziel darin, sich möglichst **intensiv** mit einem Text auseinanderzusetzen.

- Meist findet das *intensive reading* dann Anwendung, wenn einem Text **detaillierte Informationen** entnommen werden sollen.
- Auch die Methoden **skimming** und **scanning** finden je nach Arbeitsauftrag beim *intensive reading* Anwendung.

Folgende **Aufgabenformate** können mithilfe des *intensive reading* bearbeitet werden:

- 1) **Fragen** beantworten
- 2) Aussagen als **wahr oder falsch** markieren
- 3) **Überschriften** einzelnen Textabschnitten / Paragrafen zuordnen
- 4) **Lückentexte** ausfüllen
- 5) Vermischte Textabschnitte in die **richtige Reihenfolge** bringen

INTENSIVE READING

READING

1. Copy the paragraphs below into your exercise book.

Put the paragraphs about historical events in North America into chronological order.

	From the seventeenth up to the nineteenth century millions of Africans were brought to North America to work as slaves on plantations.
	George Washington was elected the first president of the United States of America. This election took place in 1789. Just two years later the Bill of Rights was introduced.
	Jamestown in the state of Virginia was founded by English settlers in 1607. They started growing tobacco for economic reasons.
	In the nineteenth century the Civil War between North and South America was fought to free the slaves.
	The War of Independence took place in the late eighteenth century. In 1776 the Declaration of Independence was signed. The British colonies declared their independence on the fourth of July, which is known as Independence Day.