

EXPLANATION: SENTENCE STARTERS

WRITING

Sentence starters (Satzanfänge) sind **stilistische Mittel**, die einen Einfluss auf die Textbewertung haben.

→ Je nach **Textsorte** und **Auftrag** müssen die Satzanfänge passend gewählt werden.

	Englisch	Deutsch
Zusätzliche Ideen	<i>Furthermore ...</i> <i>Moreover ...</i> <i>Additionally ...</i>	Außerdem ... Außerdem ... Zusätzlich / Des Weiteren ...
Ideen aufzeigen	<i>For example ...</i> <i>For instance ...</i> <i>This can be seen ...</i>	Zum Beispiel ... Zum Beispiel ... Das kann man sehen ...
Abfolge	<i>First of all ...</i> <i>To begin with ...</i> <i>Finally ...</i>	Zuerst ist zu sagen, dass ... Um anzufangen ... Letztendlich ...
Vergleiche und Gegenüberstellungen	<i>However ...</i> <i>Although ...</i>	Jedoch ... Obwohl ...

SENTENCE STARTERS

WRITING

1. Make a list of sentence starters and their translations. Write the list into your exercise book.
2. Copy the sentences below into your exercise book.
Find good sentence starters for the following sentences.

- 1) _____ it must be said that Nele was a joyful and happy girl who wanted to explore the world.
- 2) _____ she was open-minded and curious to explore the world.
- 3) _____, she was also capable of being moody whenever things didn't work out the way she wanted them to.
- 4) _____, Nele would start screaming and crying if she wasn't allowed to play with her friends.
- 5) She can become very furious. _____ if you look at her face when she is angry. It almost feels like lasers would come out of her eyes and hit you.
- 6) _____, most of the time Nele is a kind and loving person.

EXPLANATION: WRITING AN APPLICATION LETTER

WRITING

In Zeiten der **Globalisierung** wird es immer häufiger gefordert, dass ein **Bewerbungsschreiben** (*letter of application*) auf Englisch verfasst wird.

→ Ein *letter of application* ist ein **formelles Schreiben**.

Formalia	<ul style="list-style-type: none">→ Vor- und Nachname→ Adresse→ E-Mail-Adresse→ Datum
Anrede	<ul style="list-style-type: none">→ <i>Dear Sir or Madam</i>→ <i>Dear Mr. ... / Dear Mrs. ...</i>
Anliegen	<ul style="list-style-type: none">→ <i>I would like to apply for the internship as a ...</i>
Fähigkeiten/ Qualifikationen	<ul style="list-style-type: none">→ <i>The internship is perfect for me as I ...</i>→ <i>I have collected experiences during my last internship.</i>→ <i>I have ... before.</i>
Interesse an Kontakt- aufnahme	<ul style="list-style-type: none">→ <i>Feel free to contact me if you need any further information.</i>→ <i>Please contact me soon.</i>
Abschied	<ul style="list-style-type: none">→ <i>Yours faithfully</i>→ <i>Yours sincerely</i>

WRITING AN APPLICATION LETTER

WRITING

1. You must apply for an internship which is going to take place next year in May.
a) Create a writing plan for your letter of application in your exercise book which includes the following information:

name, address, email address, date	
salutation	
issue	
qualification	
asking for contact	
closure sentence	

- b) Write a letter of application based on your writing plan.
c) Correct your letter of application.

EXPLANATION: WRITING A SUMMARY

Bei einer **summary** handelt es sich um eine **Textzusammenfassung**.

- Dabei werden die **Hauptaussagen** eines **Textes** für einen Leser zusammengefasst.
- Eine *summary* wird im **simple present** verfasst.
- Es werden **keine eigenen Ideen** und **Meinungen** eingebracht.

Das **Erstellen** einer *summary* funktioniert wie folgt:

step 1	reading	<i>Read the text which you want to summarise carefully.</i>
step 2	finding key points	<i>Find the key points of the text and create a writing plan.</i>
step 3	introduction	<i>The introduction includes the name of the title, the author's name and the main point of the text.</i>
step 4	main part	<i>In the main part you write down the most important points of the text.</i>
step 5	conclusion	<i>Repeat the main point of the original text in one sentence.</i>

WRITING A SUMMARY

WRITING

1. Read the paragraphs below.
 - a) Find a title for each paragraph and write them into your exercise book.

India

India is a country in South Asia. Its capital is New Delhi and the population is about 1,4 billion people. India has a very diverse population, with thousands of ethnic groups and hundreds of different languages.

India is said to be the origin country of the Hinduism. Furthermore, Jainism and Buddhism have their origin in India. However, Buddhism is less widespread than might be expected.

India was ruled by the British from 1858 to 1947, and the British greatly influenced many developments within the country. English is still one of the official languages in the country, and India is still a member of the Commonwealth.

- b) Create a writing plan to summarise the short text about India.
- c) Write a summary about the text about India.
- d) Correct your summary.